



Request for Proposals
For HRPK Logoed Uniform Components
Contract No. EA200

RFP Issued: September 12, 2023

Submission Deadline: November 10, 2023

QUESTIONS & ANSWERS

1. How long is this project period?

The contract will be for up to three (3) years, starting on January 1, 2024, and ending on December 31, 2026.

2. What is the estimated size of the project budget?

Project budget has not been set. Budget is to be set after the contract has been awarded.

3. When is the date of the selection announcement?

Selection announcement is expected to occur December 2023.

4. Do your Navy garments need to be PMS 2188C?

The Navy garments are to be PMS 2188C or as close to the Pantone color as possible.

5. Must bidders participate in MWBE or SDVOB?

The Trust encourages proposals by MWBE and SDVOB firms. Other companies must make good faith efforts to seek participation by NYS-certified MWBE and SDVOB firms but may also seek waivers to the extent subcontracting opportunities are not available. Respondents may seek partial or total waivers for stated goal participation with their proposal, as applicable, using forms available on HRPT's website at the addresses below. Waiver applications must clearly set forth the reason an exemption to the goal is sought and include all good faith efforts necessary to support the request.

MWBE Waiver: https://hudsonriverpark.org/app/uploads/2020/03/Waivers_Form.pdf

SDVOB Waiver: https://hudsonriverpark.org/app/uploads/2020/03/SDVOB_Waiver_Form_-_SDVOB_200.pdf



6. Provide vector, pdf, png, eps format files of logos.

Please e-mail 2023UniformsRFP@hrpt.ny.gov for any file types required for your submission.

7. Confirm this P.O. will be broken up. And if so, what is the end date.

The contract will house many purchase orders. Various departments will be creating purchase orders under contract with vendor.

8. Should both embroidery and screening be on an item garment, or can they be a stitch-out or screen on fabric?

With the exception of hats, all embroidery/screening can be either a stitch-out or a screen on fabric or on item garment.

9. What are the quantity maximums?

There are no set maximum quantities.

10. Should the fee schedule reflect prices per dozen?

Quotes can be listed as either \$ per individual item or \$ per dozen. (ie: \$1/Medium cotton T-shirt or \$6/1 dozen Medium cotton T-shirts)

11. Please advise if the quote needs to be a dozen for each size?

Quotes can be listed as either \$ per individual item or \$ per dozen. (ie: \$1/Medium cotton T-shirt or \$6/1 dozen Medium cotton T-shirts)

12. Please advise if the quantities mentioned are for 1 year or all 3 years?

The minimum quantities listed are for all three (3) years of contract.

13. What will be the frequency of order?

Uniform needs can fluctuate due to weather conditions, special events, and other factors. Orders will be placed on an as needed basis.

14. Prior bid results. History of referenced project, bid tabulations (including past unit prices, date of last bid, name and addresses of bidders), previous Award of Contract (specifying who won).

The Trust has previously contracted with W.L. Concepts, Top & Bottom, and W.B. Mason Company to procure logoed uniforms. All other information regarding prior contract awards will be provided by the Trust upon written request using the Trust's FOIL process after the completion on this contract award and negotiation. Additional information on submitting a FOIL request can be found here: <https://hudsonriverpark.org/foil/>.